



# THE COMBUSTION INSTITUTE

(British Section)

www.combustion.org.uk

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## MINUTES COMMITTEE MEETING 11:00 am for 11.30 am, Tuesday, 22nd Oct 2013, Room 311, Sherfield Building, Imperial College London

Attending: W. P. Jones, Y. Hardalupas, R. P. Lindstedt, K. J. Hughes, Y. Wu

### 1. Apologies for Absence

Phil Bowen, Stewart Cant, Simone Hochgreb, Nontas Mastorakos, John Moran, Neal Morgan, Guillermo Rein

### 2. Committee members: Welcome to new members

The Chairman welcomed the new members of the committee, Phil Bowen and Yajue Wu.

### 3. Minutes of the Meeting on Wednesday, 12<sup>th</sup> June 2013 and Matters Arising; minutes of the AGM.

Approved with no matters arising.

### 4. Committee composition

#### 4.1. Hon Membership Secretary and Newsletter Editor

The committee confirmed the appointments of the Hon. Membership Secretary, Kevin Hughes, who is co-opted for one more year. His appointment ends in 2014. Simone Hochgreb was invited and accepted to be co-opted to the committee as Newsletter editor.

#### 4.2. Future membership

Guillermo Rein's and Neal Morgan's terms come to an end in 2014. Elections will be required.

### 5. Awards

#### 5.1. The Gaydon Award Committee

There is no such award for this year.

#### 5.2. The Sugden Award and Hinshelwood Prize Committees

The committees will be selected at the January 2014 committee meeting.

### 6. Meetings

#### 6.1. Future CIBS meetings

##### 6.1.1. Spring meeting

The Spring meeting will coincide with the joint Scandinavian / British section meeting (see item 6.1.3 below), which is currently being organised.

##### 6.1.2. Open presentations (S Navarro-Martinez, RPL)

The open presentations style meeting will happen in September 2014 to coincide with the AGM. It will be at Imperial College and will involve 10 minute presentations from Young Researchers, mostly students, and a poster session. The main organizer will be Peter Lindstedt and Salvador Navarro-Martinez will assist. Announcement to be circulated in April 2014.

##### 6.1.3. Joint meeting with Scandinavia

The meeting has been agreed and it will be at Robinson College at Cambridge on 27-28 March 2014. The local organizers are Profs Mastorakos and Swaminathan. The chairman of the Scandinavian section, Teresa Lovas, is the co-organiser. All combustion areas will be covered. It will include oral presentations and possibly a book of abstracts. The final details will be finalized soon and an announcement will be circulated.

#### 6.1.4. Meetings for 2015

The possibility to have a meeting at University of Sheffield organized by Yajue Wu was discussed.

### 6.2. 35<sup>th</sup> Int. Symp. On Combustion, San Francisco, 3-8 August 2013

#### 6.2.1. Travel awards

An announcement will be circulated around March 2014, after the decision on paper acceptance at the Symposium is complete. The level will be £500, although this figure may be increased considering the higher cost of the next Symposium at San Francisco. The final figure will be agreed at the January 2014 meeting.

#### 6.2.2. London bid for 2018 Comb. Symposium

The bid has to be submitted by the end of December 2013. The chairman will revise the costs in the current text and circulate it to the committee for comments. There is a need to identify Sponsorship and the chairman will communicate with the organisers of ECM 2011 for advice. Invitation letters may be important and possible people to approach are Vince Cable, the Rector of Imperial College. The chairman will follow this up.

### 7. Finance: Treasurer's report, membership and fees

The finances are in very good state. The audit results of the CIBS accounts are expected soon, which will be submitted to the Charity's commission.

### 8. Section Membership: Membership Secretary's Report

There has been no change to the membership since the AGM in September. The numbers are a bit down but nothing to worry about. There is no need to increase the fees. The industrial membership remains an issue. However, the combustion institute has now established a committee to improve industrial relations, which includes industrial members.

### 9. Newsletter

Simone Hochgreb reported that the newsletter will be ready soon. It was agreed that the first report should be distributed to members in paper copy. An electronic copy will also be circulated. Future newsletters will be circulated electronically with a note asking members to request a paper copy, if needed. A link on the CIBS website will allow members to download the newsletter.

### 10. Web Site

#### 10.1. Report on Somcom website upgrade.

The design of the new website has finished. The transfer to the server at Imperial College, where the official CIBS website will be hosted, is outstanding. Somcom, the company doing this for us, have not responded for the last three weeks and they have been particularly slow in the last two months. The second payment (£1000 of a total of £2000) is on hold until they finish the transfer of the website.

### 11. International and External Affairs

Nothing to report.

### 12. Combustion and Flame

Nontas Mastorakos has spoken to the Editors of Combustion and Flame to clarify the list of subjects that are appropriate for publication. The response is that there is no change of policy concerning pyrolysis as a topic suitable for CNF.

### 13. Report on Business of Directors of The Combustion Institute

13.1. 35<sup>th</sup> Combustion Symposium. RPL reported that the sequence of the social events at the Symposium has been changed for the first time.

13.2. Adriatic Section. New Adriatic Section has been formed from Republic of Croatia, Bosnia & Herzegovina and Republic of Macedonia.

13.3. Changes in the governance of Combustion Institute.

RPL reported that the directors will now serve a single 6 year term and criteria for the selection of the directors have been identified. Electronic voting for the directors will be

possible and self-nomination is allowed. The intention is to make key information relating to finance and minutes of the board available on the web. The details of the above changes will be announced at the Combustion Institute website.

**14. Elections**

Nominations will be invited for committee membership around May 2014.

**15. AOB**

**16. Date of Next Meeting**

TBA.